



Los Angeles County AUDIT COMMITTEE

Louisa Ollague, Chair
1st District
Lori Glasgow, Vice-Chair
5th District
Gerardo Pinedo
2nd District
Genie Chough
3rd District
Carl Gallucci
4th District

MEETING MINUTES

July 19, 2007

Chair Genie Chough called the meeting to order at 2:10 p.m. in Conference Room 525 at the Kenneth Hahn Hall of Administration.

Committee Members Present

Martha Molina-Aviles, First District
Gerardo Pinedo, Second District
Genie Chough, Third District
Lori Glasgow, Fifth District

Committee Members Absent

Carl Gallucci, Fourth District

Others in Attendance

Maria Oms, Auditor Controller
Mike McWatters, Auditor Controller
Don Chadwick, Auditor Controller
Aggie Alonso, Auditor Controller
Candace Rhue, Auditor Controller
Guy Zelenski, Auditor Controller
Miriam Long, Board of Supervisors
Lisa Mandel, Board of Supervisors
Erica Santos, Board of Supervisors
Peter Papadakis, Board of Supervisors
Mireya Rivera, Board of Supervisors
Juanita Smith, Board of Supervisors
Dorothea Park, Chief Executive Office
Marge Santos, Chief Executive Office
Lisa Nuñez, Chief Executive Office
Lauren Black, County Counsel
Jennifer Lehman, County Counsel

Approval of Minutes

On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved the May 24, 2007 minutes.

Old Business

Audit of the Los Angeles County Flood Control District for the Year Ended in June 30, 2006 (1/31/07): The Committee unanimously approved receiving and filing this item.

Audit of the Sheriff's Department Commissary Service Contract (4/12/07): On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item.

Amendment to Board Policy No. 3.095 – City Annexations and Spheres of Influence (5/10/07): **The Committee unanimously approved continuing this item to its August 16, 2007 meeting and requested the Chief Executive Office to incorporate specific language into the Policy outlining annexations within the Los Angeles County .**

Adoptions and Safe Families Act Relative Home Assessment Cost Analyses (Board Agenda Item 11, February 13, 2007) (5/10/07): Don Chadwick, Auditor-Controller, reported that Auditor-Controller met with Adoptions and Safe Families Act (ASFA) staff in June 2007 and discussions regarding contracting out all functions with the exception of background checks was considered. The cost analysis for Option 4 has been received and a meeting with all the parties involved will occur in the near future. **On motion of Lori Glasgow, seconded by Gerardo Pinedo, the Committee unanimously approved receiving and filing this item.**

Status Report – Board-Requested Reviews of DHS Contract Physician Oversight, Physician Timekeeping Protocols and Investigation of Outside Employment (Board Agenda Item 61-A, July 19, 2005, and Item 85-A, August 30, 2005) (6/14/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item.**

Reports to be Received and Filed

Armenian Evangelical Social Service Center Contract Review – Refugee Employment Program (5/14/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Alma Family Services Contract Review – Wraparound Approach Services Program (5/14/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Department of Health Services Harris-Rodde Settlements – Average Length of Stay and Emergency Department Boarding Time Review for Quarters Ended September 2006 and December 2006 (5/16/07): Auditor-Controller reported on the latest Average Length of Stay (ALOS) and Emergency Department Boarding Times (EDBT) for LAC+USC. During these quarters, LAC+USC accurately reported the ALOS. These figures were verified by conducting two random statistical samples. Unfortunately, the EDBT could not be accurately verified because LAC+USC did not maintain the pink sheets during the quarter ending September 2006. For the quarter ending December 2006, Auditor-Controller discovered that LAC+USC only completed 54 percent of the pink sheets for the visits per the EDBT requirements. Given the number of pink sheets that were available, our review determined that LAC+USC accurately reported the EDBT for the quarter ending December 2006. **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

St. Joseph Center Contract Compliance Review – Mental Health Services Provider (5/23/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Leroy Haynes Center, Incorporated – Leroy Haynes Group Home (5/31/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Washington Hancock Group Home (5/31/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Michelle Travis Group Homes, Incorporated – Site 2 and Site 3 Group Homes (5/31/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Trinity Youth Services – Trinity Norco and Trinity Yucaipa Group Homes (5/31/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Penny Lane Group Homes, Incorporated, Main Site and Satellites 1-8 Group Homes (5/31/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Providence Community Services Contract Compliance Review – Mental Health Service Provider (6/1/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item.**

Watts Labor Community Action Committee Contract – Workforce Investment Act Youth Program (6/5/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Department of Health Services Harris-Rodde Settlements – Average Length of Stay and Emergency Department Boarding Time Review for Quarter Ended March 2007 (6/5/07): Zenith Foster Family Agency Contract Review (6/6/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Los Angeles County Office of Education Contract – Workforce Investment Act Youth Program (6/13/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Topanga-Roscoe Corporation (dba) Topanga West Guest Home Contract Compliance Review – Mental Health Services provider (6/14/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

UAW – Labor Employment and Training Corporation Contract – Workforce Investment Act Adult Special Needs Program (6/14/07): **On motion of Martha Molina-Aviles,**

seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.

H.S. Consortium of The East San Gabriel Valley (dba) LA Works Contract – Workforce Investment Act Programs (6/14/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Hub Cities Consortium Contract – Workforce Investment Act Programs (6/15/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

(Gerardo Pinedo abstained as he serves as a Board Director to this entity).

Group Home Program Monitoring Report – Ashe Incorporated, Aiming High Treatment Centers – Sutter and Yucaipa Group Homes (6/20/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Dream Home Care, Incorporated – Group Homes Sites 1, 2 and 3 (6/20/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Semi-Annual Fraud Hotline Status Report (6/21/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Status Report – Review of County Counsel Litigation Cost Management (Board Agenda Item 18, March 27, 2007) (6/22/07): Gerardo Pinedo asked if County Counsel is looking at outside costs. Maria Oms, Auditor-Controller, advised that staff is following up with County Counsel to ensure that the Auditor-Controller recommendations regarding litigation cost management are being implemented. A status report will be issued to the Board of Supervisors by Jul 30, 2007. **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Pacific Asian Consortium In Employment Contract – Workforce Investment Act Adult Special Needs Program (7/2/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Door of Hope Community Center, Inc. Contract – Workforce Investment Act Youth Program (7/2/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item.**

Children's Group Home Ombudsman's Hotline Status Report – April 1 Through June 30, 2007 (7/3/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Arbor Education and Training, LLC Contract Workforce Investment Act Adult Special Needs Program (7/5/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Ha're John's Paradise, Incorporated – Ha're John's Group Home (7/5/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Maryvale, Incorporated – Maryvale Group Home (7/5/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – M & R Group Homes, Incorporated – Walnut and M & R Motivational Center Group Homes (7/5/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Concept 7 Foster Family Agency Contract Review (7/5/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Sheriff's Department Contract With The Amer-I-Can Foundation (Board Agenda Item #56, February 21, 2006) (7/5/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Free To Be Foster Family Agency Contract Review (7/5/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Inner Circle Foster Family Agency Contract Review (7/5/07): **On motion of Martha Molina-Aviles, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this item.**

Reports to be Received

Board Policy #9.160 – Sunset Review Date (Workforce Reduction) (4/18/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved extending the sunset review date through June 19, 2011.**

Communities in School of South Bay, Inc. Contract. – Workforce Investment Act Youth Program (5/10/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item.**

Streetlights Contract – Workforce Investment Act Adult Special Needs Program (5/23/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item.**

Sunset Review for The Los Angeles County Parks and Recreation Commission (5/30/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved continuing this item to its August 16, 2007 meeting.**

Sunset Review for The Los Angeles County Consumer Affairs Advisory Commission (5/30/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved continuing this item to its August 16, 2007 meeting.**

South Central Health and Rehabilitation Program Contract Compliance Review – Mental Health Service Provider (6/4/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item and requested that the Auditor-Controller report back with an update in three months.**

Los Angeles Urban League, Inc. Contracts – Workforce Investment Act Programs (6/12/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item.**

Southeast Area Social Services Funding Authority Paramount Contract – Workforce Investment Act Programs (6/14/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item.**

Sunset Review For The Los Angeles County Hospitals And Health Care Delivery Commission (6/29/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved continuing this item to its August 16, 2007 meeting.**

Southeast Area Social Services Funding Authority – Regional Workforce Groups Contract – Workforce Investment Act Programs (7/2/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Hudson Lyndsey Group Home, Incorporated – Carlin, Chouteau and Lugo Group Homes (7/3/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Optimist Youth Homes and Family Services – Altadena, Eagle Rock, Orange County, South Bay, Valley and Van Nuys Groups Homes (7/5/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item.**

Review of Workers' Compensation Payment (7/9/07): **On motion of Lori Glasgow, seconded by Martha Molina-Aviles, the Committee unanimously approved receiving and filing this item.**

Public Comments

There were none.

Other Business

Ordinance to Update Title 2, Chapter 2.82 of County Code Relating to the Sybil Brand Commission for Institutional Inspections (6/5/07): **Following discussion, the Committee unanimously approved continuing this item until the Chief Executive Office (CEO) has completed its analysis/review of all Los Angeles County Commissions.**

Closed Session: Government Code Section 54956.9 – El Camino Children and Family Services, Inc. – Status of Audit Findings by Auditor- Controller and Resulting Litigation (6/19/07):

The Committee recessed to Closed Session at 1:36 p.m.
The Committee reconvened from Closed Session at 2:04 p.m.

No reportable action was taken that is required to be disclosed at this time.

Matters not on the Posted Agenda (to be Presented and Placed on the Agenda of a Future Meeting)

Genie Chough inquired about Group Homes/Foster Family Agencies (FFA's) continual ineffectiveness in completing and processing their Needs and Services Plans (NSP's). Don Chadwick, Auditor-Controller, reported that a 'task force' had been formed to address the issues with NSP's, and through this workgroup, a template was created to assist Group Homes/FFA's with completing their NSP's.

Adjournment

There being no further business to conduct, the meeting was adjourned at 3:12 p.m.